



# NEHRU MEMORIAL COLLEGE

(AUTONOMOUS)

(REACCREDITED WITH "A+" GRADE BY NAAC)

(AFFILIATED TO BHARATHIDASAN UNIVERSITY)

PUTHANAMPATTI-621007

TIRUCHIRAPPALLI DISTRICT, TAMIL NADU

**Dr.A.VENKATESAN, M.Sc., M.Phil., Ph.D.,**  
Principal

Phone : 04327- 234227  
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Mail Id.: principal@nmc.ac.in  
av.phys@nmc.ac.in

**Date: 09.12.2024**

## NOTIFICATION

Seed Money Grant proposals are invited from the staff members of both aided and self-financed stream for the academic year 2024-2025. Guidelines/Regulations for Seed Money Grant for Research & Development of our College is attached herewith and also available in our college website. The proposal must be submitted to the Principal on or before 09.01.2025.

**PRINCIPAL**

*Dr. A. Venkatesan*  
09/12/24

**Dr.A.VENKATESAN, M.Sc., M.Phil., Ph.D.,**  
PRINCIPAL  
NEHRU MEMORIAL COLLEGE (AUTONOMOUS)  
PUTHANAMPATTI-621 007.  
TIRUCHIRAPPALLI DISTRICT.

**Enclosure: As Stated above**

**Copy to:**

1. Director Research and Development Cell
2. Coordinator, IQAC
3. HoDs of All departments
4. System Administrator for uploading in our college website





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PUTHANAMPATTI-621007

TIRUCHIRAPPALLI DISTRICT, TAMIL NADU

Date: 06.12.2024

## Call for Proposals for Seed Money Grant for Research and Development (2024-2025)

### Guidelines/Regulations

Last Date for Submission of the Proposal is 09.01.2025

# Guidelines/Regulations

## I. Objectives:

1. To strengthen the research programmes across all Departments and to create a vibrant atmosphere of research in our college.
2. To aid a faculty to start a research project that has the potential to be sustained by attracting funds from external agencies.
3. To promote inter-faculty collaboration in emerging areas.
4. To promote generation of IPR and product/process development.

## II. Eligibility:

The eligible criteria will be as follows:

- a) The applicant(s) shall be Faculty (Associate / Assistant Professor) of our college and should not have undertaken any Major Research Project from any funding Agencies earlier/ Seed Money Grant from Management.
- b) The application shall be submitted after completion of probation successfully and he / she has to apply within three years of service from the date of confirmation. It is only one time opportunity throughout service at our college.
- c) The applicant shall hold PhD degree with a minimum of TWO research publications in UGC-CARE Listed journals within the last two years of this Notification.
- d) Research Projects should be undertaken by those faculties who do not have any Research Projects from sponsored funding agencies.

## III. Guidelines / Regulations:

- a) The application for financial assistance in the prescribed format should be submitted to the Principal through proper channel (through concerned HoD and Director, R and D cell). The application format is available in the college website.
- b) A teacher who is also Principal Investigator (PI) can submit only one application. However, he/she can be a co-investigator in more than one proposal.
- c) The investigators need to submit a detailed proposal in the 'Prescribed Format' within 30 days from the date of Notification. The Proposal shall be scrutinized and recommended for funding by the expert committee as constituted by the Principal and Director, R and D Cell in consultation with the Management.
- d) The maximum eligible funding for a project shall be limited to Rs.1,00,000/- (Rupees one lakh only) for Science, Social Sciences & Humanities Departments.

- e) Subject to availability of funds, proposals for financial assistance will be screened and approved by the duly constituted committee, which will subsequently be sanctioned by the Management.
- f) Item wise financial estimates should be mentioned clearly in the proposal submitted, showing rates, quantity and total for each item. The maximum allowable expenditure for consumables, field work/travel and other expenses for a project shall not exceed 25%, 25% and 20% of the total estimate, respectively. The remaining 30% of the total estimate shall be allowed for the purchase of Books /Minor equipment. There shall not be any salary / Honorarium component in the project.
- g) No Expenditure on the following is permissible under the scheme.
  - 1. Major instruments/Equipment, laptop, computer, printer, scanner.
  - 2. Recruitment of manpower; Research Fellow / Project Assistant.
- h) The progress report and utilization of funds shall be submitted every six months.
- i) On completion of the Research Project, the investigators shall make a presentation of the outcome of the research before a committee constituted by the Principal with approval from the Management for the purpose.
- j) The final report, statement of expenditure and utilization certificate shall be submitted after successful completion of the project.
- k) The duration of the project shall not exceed one year. Under special circumstances it may extend up to maximum of 6 months after due approval of the expert committee as constituted by the Principal and Management.
- l) The fund shall be provided in three installments. The first installment *i.e.* 40% shall be provided in the beginning of the project. The second installment *i.e.* 40% shall be provided on the basis of progress report and utilization certificate after completion of six months from the date of release of First Installment. The final installment *i.e.* 20% shall be provided after the submission of final project report and final utilization certificate.
- m) Utilization Certificate and Statement of Expenditure (two copies) shall be submitted to the Office of the Principal/Secretary. The accounts shall be audited by the Internal Audit officer/Finance Officer of the institution.
- n) The PIs are required to submit three copies of the final report of the project to the office of the Principal/Secretary and IQAC along with final utilization certificate.
- o) NMC reserves the right to order verification/audit of accounts by any other authorized by it. The accounts shall be kept safely for a minimum period of three years.

- p) The sanction of seed money under this scheme does not entail any right to the investigator for further claims of funding from NMC.
- q) The minor equipment(s) purchased for the project will be the property of NMC and on completion of the project shall be transferred to the Research Department along with corresponding Stock Register(s) in which the project is undertaken.
- r) If commercial benefits are derived from the knowledge generated from the project, 50% of such gains shall be shared with NMC subject to a maximum of the amount sanctioned by NMC.
- s) The recipient shall comply, with such order conditions as may be suggested in the 'guidelines' issued in this regard from time to time.
- t) The decision of the Principal and Management shall be the final and binding in all respects.
- u) In any research communication/article publication arising out of the funded project, the contribution of the institute should be duly acknowledged.

#### IV. Selection criteria

- a) Innovative/interdisciplinary research
- b) Team of faculty members whose expertise is complimentary.
- c) Promise of sustainable research and development.
- d) Budget matches the claimed outcomes.
- e) Potential to generate intellectual property.

#### V. Outcome:

The results of research work must be published by the applicant in the form of at least two articles in Scopus/Web of Science/UGC CARE listed/indexed journals. A copy of the same should be submitted to The Principal and IQAC of our College. The objective of Seed Money Grant is to facilitate to get further Financial support from Government / Industry funding agencies to carry out the research which should culminate in publication of Research Papers, Patents etc., The applicant must acknowledge the research grant provided by the Management in his/her publications.



*A. Venkatesan*  
29/12/23

**Principal**

Dr. A. VENKATESAN, M.Sc., M.Phil., Ph.D.,  
PRINCIPAL  
NEHRU MEMORIAL COLLEGE (AUTONOMOUS)  
PUTHANAMPATTI-621 007.  
TRUCHIRAPPALLI DISTRICT.

**ANNEXURE – I**

**FORMAT FOR SUBMISSION OF PROPOSAL FOR SEED MONEY GRANT  
(2024 -2025)**

**Applicant(s) Details**

1. Broad Subject:
2. Area of Specialization:
3. Duration:
4. Principal Investigator
  - a) Name
  - b) Gender: M/F
  - c) Date of Birth:
  - d) Qualification:
  - e) Designation:
  - f) Department:
  - g) Office Address:
  - h) Residence:
  - i) Mobile No.& Email ID:
  - j) Date of Joining NMC
5. Co-Investigators(s):
  - a) Name
  - b) Gender: M/F
  - c) Date of Birth:
  - d) Qualification:
  - e) Designation:
  - f) Department:
  - g) Office Address:
  - h) Residence:
  - i) Mobile No. & Email ID:
  - j) Date of Joining NMC
6. Name of the Department where the project will be undertaken:
7. Teaching and Research Experience of Principal Investigator:
  - a) Teaching experience: UG \_\_\_ Year PG \_\_\_ Years
  - b) Research experience:
8. No. of Publication \_\_\_\_\_ (Only UGC CARE List Journals)  
Journals; Enclose photocopies of the publications
9. Scopus id:
10. Web of Science id:
11. Vidwan id:

**DETAILS OF PROPOSED RESEARCH WORK**

1. Project Title:
2. Introduction:  
Origin of the research problem:  
Interdisciplinary relevance:
3. Review of Research and development in the Subject (in brief):  
International status:  
National Status:
4. Significance of the study (in brief):
5. Objectives:
6. Methodology:
7. Month-wise plan of work and targets to be achieved:
8. Details of collaboration, if any intended:
9. Financial Assistance required (Item Estimated Expenditure under Heads):
  - a) Books and Journals/Minor Equipment(s): 30%
  - b) Chemicals / glassware/ consumable/ small equipment: 25%
  - c) Field Work and Travel: (no component of Salary) 25%
  - d) Contingency (including special needs): 20%
- (f) Total:
10. Expected Outcome (Approx.300 words)
11. Undertaking certificate
  1. I/we shall abide by the rules governing the scheme in case assistance is provided to me/us from the College for the Above Project.
  2. I/we shall complete the project within the stipulated period. If I/We fail to do so and if the Principal/Management is not satisfied with the progress of the research project, the Principal/Management may terminate the project immediately and ask for the refund of the amount received by me/us.
  3. The above Research Project is not funded by any other agency.
  4. I/we shall apply different research projects to other funding agency while executing this project.

**Name & Signature**

- (a) Principal Investigator:  
Signature with date and seal:  
Name:
- (b) Co-Investigator:  
Signature with date and seal:  
Name:

Date:

DETAILS OF PROPOSED RESEARCH WORK

CERTIFICATE OF ORIGINALITY

I hereby declare that the Project submitted by me : entitled  
“ \_\_\_\_\_ ”

under the Seed Money Grant Research scheme of our College Management sponsored for teachers of Nehru Memorial College is purely genuine and not plagiarized, published before or carried out earlier by anyone or in any form. I also declare that I will strictly adhere to the norms/guidelines prescribed by the Nehru Memorial College from time to time.

SIGNATURE OF THE PI

(Note: This certificate must be given in a Letter head format of the Teacher Applicant)